



# TLILIC0003

## LICENCE TO OPERATE A FORKLIFT TRUCK

### (LF) HIGH RISK LICENCE



This course is a competency-based training program that allows students to complete both the formal and informal requirements of the licence all at Industry Training Qld's training facility or your workplace by prior arrangement. Students are required to be trained to a level suitable to achieve all elements necessary to satisfy the mandatory Workplace Health & Safety Qld assessment. The course fees include Training, Learner's Guide, Logbook which incorporates the Training Plan, Written and Practical Assessments, and paperwork needed to obtain your Workplace Health and Safety High Risk Licence.

This course is nationally recognised



NATIONALLY RECOGNISED  
TRAINING



## LOGBOOK TRAINING

Logbook training is usually preferred by employers booking in their employees.

Logbook training requires the student to only come in, on the first day and complete the theory training; then, the student will receive a logbook to take back to their workplace, to complete the required number of hours. Once these hours are logged, the participant can then book for an assessment day; this also lowers the cost of the initial course.

## FORMAL TRAINING

To be eligible for formal training participants must be able to provide an expired copy of their previous ticket. After this has been provided, the participant will only have to complete a two-day course -- this also lowers the cost of the initial course.

## ENTRY REQUIREMENTS

- 18+ years of age
- USI -- <https://www.usi.gov.au/> (IF, you don't have one)
- 3 forms of ID (see last page for details)
- Closed-in footwear (preferably hard caps), long sleeve shirt, long pants
- Must be able to successfully complete an LLN (Language, Literacy and Numeracy) quiz

**TLILIC0003**           Licence to operate a forklift truck

**DURATION**           3 Days

### About this Course

This unit will provide a student with the skills and knowledge required to safely and effectively operate a forklift truck. It includes theory components and watching videos, as well as conducting practical training.



## Course Overview

This unit specifies the skills and knowledge required to operate a forklift truck safely in accordance with all relevant legislative requirements. Competence in this unit, does not in itself result in an HRWL licence to operate this plant.

## Learning Outcomes

This unit of competency provides the skills and knowledge to:

- determine the weight of a load
- identify and control hazards and assess risks associated with the operation of the forklift truck
- accurately interpret information relating to conducting forklift truck operations
- operate a forklift truck safely (including all functions) to the maximum height and load capacity
- interpret forklift characteristics and capabilities (including knowledge of load data plates and routine checking)
- use effective communication skills at a sufficient level to communicate with other site personnel (eg receiving instructions, interpreting instructions, safety information and procedures)

## Course Structure

If the student is competent with their assessment, they will receive:

- Nationally Recognised Statement of Attainment for TLILIC0003 Licence to Operate a Forklift Truck.
- Interim High-Risk Work Licence, valid for 60 days, which allows you to operate a Forklift whilst your submitted application is being processed by WorkSafe.

## Resources/Methods of Delivery

- Participants are provided with a Learner Guide and multiple handouts.
- Multi-media training resources are provided in the classroom.
- This course is delivered face-to-face using both indoor and outdoor instruction.



1 CATEGORY A & 2 CATEGORY B OR 2 CATEGORY A & 1 CATEGORY B

*At least one category A document must be photographic and show a full name and date of birth (DOB)*

<b>Category A documents</b>	<b>Status</b>
<input type="checkbox"/> Australian Birth Certificate – full (not an Extract or a Commemorative Certificate) <input type="checkbox"/> Australia Citizenship Certificate/Naturalisation Certificate <input type="checkbox"/> Department of Home Affairs (DHA) <input type="checkbox"/> Certificate of Evidence of Resident Status <input type="checkbox"/> Visa Evidence Card (with PLO56 Visa) <input type="checkbox"/> Queensland or Federal police officer photo identity card <input type="checkbox"/> Queensland High Risk Work Licence (photographic)	Current
<input type="checkbox"/> Australian Passport (including Australian Document of Identity) <input type="checkbox"/> Foreign Passport <input type="checkbox"/> Australian photo driver licence <input type="checkbox"/> An Australian issued education institution student identity document (must include photo) <input type="checkbox"/> An Australian issued Photo Identification Card (this has replaced the 18+ card) <input type="checkbox"/> Queensland Accreditation/Authorisation (laminated) <input type="checkbox"/> Driver/rider trainer; pilot/escort vehicle driver; dangerous goods driver; tow truck driver/assistant certificate <input type="checkbox"/> Bus; taxi; limousine driver	Current or expired less than two years
<input type="checkbox"/> DHA – ImmiCard; Temporary or Resident Visa; Document for travel to Australia. Note: Electronic Travel Authority (ETA) is not accepted	Valid up to five years after issued
<input type="checkbox"/> Queensland Card 18+ (laminated)	Issued after 01/01/1992
<b>Category B documents – must be Australian issued documents</b>	<b>Status</b>
<input type="checkbox"/> Australian Defence Force photo identity card (excluding civilians) <input type="checkbox"/> Australian Firearm Licence (with photo) <input type="checkbox"/> Australian Security Guard/Crowd Controller Licence (with photo) <input type="checkbox"/> Department of Veterans' Affairs/Centrelink Pensioner Concession Card (including Healthcare card) <input type="checkbox"/> Education Institution student identity document (with photo) <input type="checkbox"/> Financial institution debit/credit card (must include signature and embossed/printed name) <input type="checkbox"/> Medicare card (Green, Blue or Yellow)	Current