



HEAD OFFICE  
51-55 Toll Street  
Mount St John QLD 4818

PHONE: 07 4774 4144  
[admin@itq.net.au](mailto:admin@itq.net.au)  
ABN: 34 087 239 370

**CSQ**

PROVIDER

# Short Courses Building

**This programme is a CSQ initiative**

## Eligibility form

CSQ contributes towards the cost of courses to reduce the cost to participants. CSQ funding is paid directly to the contracted RTO, generally between 75% and 100% of course costs.

CSQ provides funding to reduce the financial obstacle to training, making upskilling an affordable option for many more individuals in the construction industry.

For full details about Construction Skills Queensland please go to: [www.csq.org.au](http://www.csq.org.au)

Please complete this form and provide other required documents stated below prior to enrolment to Industry Training Qld. You can either submit these documents to [admin@itq.net.au](mailto:admin@itq.net.au) or at our office which is located at 51-55 Toll Street, Mount St John QLD 4818.

All approved CSQ funded training that you are enrolled in, must be completed before 30 September 2026.

**This funding is available exclusively to students who achieve a competent grade. If competency is not achieved at the end of the course, the individual will be required to pay the full cost of the course.**

|              |  |
|--------------|--|
| NAME         |  |
| ADDRESS      |  |
| PHONE NUMBER |  |
| EMAIL        |  |

It is a requirement that participants must generate a USI (Unique Student Identifier) to be eligible for CSQ funded training. If you have not yet obtained a USI, you can apply for it directly at:

<https://www.usi.gov.au/students/get-a-usi>

|            |  |
|------------|--|
| USI NUMBER |  |
|------------|--|

| <b>Funding Eligibility Questionnaire</b><br>Please answer the questions below by ticking yes or no   | YES | NO |
|--|-----|----|
| 1. Do you have the right to work in Australia? (you must supply evidence – Please refer to Schedule 1) <b>If not supplied you are not eligible</b>   |     |    |
| 2. Are you currently employed in Queensland within the Building & Construction Industry? (If yes, you must supply evidence – Please refer to Schedule 2) <b>If not supplied you are not eligible</b>   |     |    |
| 3. Are you an unemployed eligible worker? Unemployed for a period not greater than 6 months who would otherwise meet the requirements of an Eligible Worker? (If yes, you must supply evidence – Please refer to Schedule 2) <b>If not supplied you are not eligible</b> |     |    |
| 4. Are you Self-Employed in Queensland within the Building & Construction Industry? (If yes, you must supply evidence – Please refer to Schedule 2) <b>If not supplied you are not eligible</b>  |     |    |
| 5. Have you previously been assessed, trained or received funding in any of the listed CSQ Short Courses? <b>(If YES please provide details below)</b>   |     |    |
|  |     |    |
|  |     |    |
|  |     |    |
| 6. Do you intend to apply for your licence after being found competent?  |     |    |
| 7. Are you an Apprentice or Trainee?   |     |    |
| 8. Is this unit a part of your apprenticeship?   |     |    |
| 9. Are you contracted as a trainer and assessor or an existing worker of an RTO? <b>(if yes, NOT eligible for funding)</b>   |     |    |
| 10. Are you a participant seeking a verification of competency? <b>(if yes, NOT eligible for funding)</b>  |     |    |
| 11. Are you an Employee of an Authority? <b>(if yes, NOT eligible for funding)</b> Unless you are an employee of Townsville City Council   |     |    |

| <b>Employment Details:</b> |  |
|----------------------------|--|
| EMPLOYER NAME              |  |
| ADDRESS                    |  |
| PHONE                      |  |
| EMPLOYMENT STATUS          |  |
| POSITION                   |  |

| Course code | Course Name  | CSQ Funding | Cost Payable Upfront | Tick |
|-------------|--|-------------|----------------------|------|
| CPCCLDG3001 | Licence to perform Dogging   | \$ 1,200.00 | \$ 500.00            |      |
| MSMWHS217   | Gas test atmospheres   | \$ 200.00   | \$ 0.00              |      |
| TLILIC0005  | Licence to operate a boom-type elevating work platform (boom length 11 metres or more) | \$ 600.00   | \$ 250.00            |      |
| TLILIC0024  | Licence to operate a vehicle loading crane (capacity 10 metre tonnes and above)        | \$ 1,300.00 | \$ 500.00            |      |
| TLILIC0040  | Licence to operate a non-slewing mobile crane (greater than 3 tonnes capacity)         | \$ 1,400.00 | \$ 500.00            |      |

**\*Maximum of 8 units of competency to be completed under short courses programme. Maximum of 3 HRWL & 3 Mobile Plant Units\***

### Applicant Acknowledgement:

Please note that when signing below, you acknowledge that the information you supplied is true and correct.

If any of the above is found to be incorrect you will be required to pay the full course amount.

You may also be prosecuted for supplying fraudulent information.

I give permission for Construction Skills Queensland to contact me for the purpose of including but not limited to:

- A review;
- Conducting Destination Surveys; and
- Providing Construction Skills Queensland products and services, whether current or future.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

| <b>SCHEDULE 1: Right to Work</b>  |  |
|---|--|
| <b>Australian or New Zealand Citizen or Permanent Resident</b>  | Green Medicare Card (Current) or My.gov Medicare snapshot<br><b>OR</b><br>Australian or New Zealand Passport (Up to 6 months after the expiry date)<br><b>OR</b><br>Australian or New Zealand Full Birth Certificate or Extract*<br>Australian Citizenship Certificate                         |
| <b>Participant is 15 years or older</b>   | When a birth certificate or passport is used as evidence above - this can also satisfy confirmation that the Participant is 15 years of older<br><b>OR</b><br>A Queensland Government issued photo identification card   |
| <b>A valid Visa holder as per the CSQ listing** and who has been employed in the Queensland Building and Construction Industry for 6 months or more</b> | Employer letter on letter head, dated and signed by the employer which confirms:<br>a) the Participant has the right to work in Australia.<br>and<br>b) the visa number;<br>and<br>c) length of employment.<br><br><i>This information can be incorporated into the Eligible Worker letter</i> |

**\* A commemorative birth certificate cannot be accepted**

**\*\*The Visa listing is contained in the supporting resources for Training Suppliers.**

**Note: An International Student Visa is not eligible.**

| <b>SCHEDULE 2: Eligible Worker</b>   |   |
|--|---|
| <b>Employed and substantially engaged in the Queensland Building and Construction Industry</b><br><b>OR</b><br><b>Unemployed for less than 6 months in a role which would meet the employed and substantially engaged requirements of an Eligible Worker</b> | Employer letter on letter head, dated and signed by the employer which confirms:<br>a) the role of the Participant; and<br>b) the duties being undertaken by the Participant that demonstrate substantial engagement in the industry priorities identified in the supporting resources.<br><b>OR</b><br>Statutory Declaration providing details of employment which would ordinarily be on the employer letter. |
| <b>OR</b><br><b>Self Employed and substantially engaged in the Queensland Building and Construction Industry</b>   | Copy of ABN/ACN registration showing ownership and Invoices for recent work in the industry.<br><b>OR</b><br>Statutory Declaration providing details of business registration and recent work in the industry   |

**\*An Eligible Worker is defined in the supporting resources for training suppliers**